

## Upload XRechnung as template

Drag your file here to upload

or

Upload file

Only XRechnungen in UBL format and intermediate statuses generated in the XRE-Generator

Note that file attachments will be removed.

If you have already created an XInvoice with the generator or saved a processing status via Clipboard, you can upload the XML file here and then edit it. XInvoices from other systems are not suitable for upload.

### Invoice data

Invoice type (BT-3) \*

Commercial invoice

Buyer reference (BT-10) \*

N992-90009-96

Order number(BT-13) \*\*\*

e.g. 41859694

Invoice number (BT-1) \*

e.g. XRE20200925\_031

Invoice issue date (BT-2) \*

11/15/2022

Payment due date (BT-9) \*

Invoice currency (BT-5) \*

EUR

Actual delivery date (BT-72) \*\*

Invoicing period start date (BT-73) \*\*

Invoicing period end date (BT-74) \*\*

Enter the data of the invoice here.

The Invoice type (commercial invoice, corrected invoice, credit note) can be set using the selection arrow.

The Buyer reference applies to all German DB companies and is therefore permanently preassigned.

From the order number xxxx / xxx / xxxxxxxx given to you, please enter the last 8 numbers.

The Payment due date is the term of payment without cash discount.

The currency is preset and must be changed if not settled in Euro.

Delivery date or service period are mandatory fields.

### Invoice texts (optional)

Remark (BT-22)

e.g. delivery note 12345678

In the optional invoice texts you can enter information about the invoice, e.g. a note about retention money.

Remove invoice text

Add more invoice texts

## Invoice note (optional)

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Sales order reference (BT-14)

Sales order reference

Contract reference (BT-12)

Contract reference

Project reference (BT-11)

Project reference

Tenderor lot reference (BT-17)

Tenderor lot reference

Value added tax point date  
(BT-7)

Value added tax point date  
code (BT-8)

dd.mm.yyyy

Buyer accounting reference  
(BT-19)

Buyer accounting reference

Referenced acknowledgement  
of receipt (BT-15)

Referenced acknowledgement of receipt

Referenced advice of dispatch  
(BT-16)

Referenced advice of dispatch

Invoiced object identifier (BT-  
18)

e.g. phone number, license plate number

Optionally, enter additional invoice data here if you know or need it.

Order number, (framework) contract number, project number or award number will be sent to you when placing of orders, if applicable.

The referenced advice of dispatch field is the field for entering a delivery note number.

In the Invoice object identifier field, you can enter, for example, a meter number, a vehicle registration number, a location number, etc.

## Previous invoices (optional)

Preceding Invoice reference (BT-25)

Preceding Invoice reference

Preceding Invoice issue date (BT-26)

11/15/2022

One or more previous invoices must be indicated for cancellation invoices. In the invoice number field, the amount can also be entered.

## Seller

Sellername (BT-27) \*

Name

Enter the data of your company here.

Trading name (BT-28)

Trading name | Privacy Policy | Legal | General Terms of Use

Version 1.21.7-28

Street& house number/ P.O. Box (BT-35) *	Street& house number/ P.O. Box
Address line 1 (BT-36)	Address line II
Address line II (BT-162)	Seller address line II
City (BT-37) *	Seller city
Post code (BT-38) *	1234
Country code (BT-40) *	Germany
Identifier (vendor number, supplier number). if unknown, please enter "O" (BT-29) **	Vendor e.g. 0000841190
Legal registration identifier (BT-30)	Legal registration identifier
VAT ID (BT-31) *	VAT ID
Tax registration identifier (BT-32) *	e.g. sales tax exemption
Additional legal information (BT-33)	Additional legal information
Electronic address (BT-34)	Electronic address

The country code is preset and only needs to be changed if your company's registered office is not in Germany.

If you do not know your vendor number with us, please enter "0".

A legal registration identifier is required in case of a change in your company data (move, change of company name, etc.)

### Seller - contact details

Name (BT-41) *	Name
Telephone number (BT-42) *	phone
Email address (BT-43) *	Email address

Please enter your contact details here for any queries.

### Invoice recipient

Name (BT-44) *	e.g. DB Netz AG
Street& house number/ P.O. Box (BT-50) *	Street& house number/ P.O. Box

Enter the invoice recipient data here.

Address line I (BT-51)	e.g. region southwest
Address line II (BT-163)	c / o Deutsche Bahn AG - DB SSC DE
City (BT-52) *	City
Post code (BT-53) *	Post code
Country code (BT-55) *	Germany
Identifier (customer number) (BT-46)	ID (customer number)
VAT 10 (BT-48)	VAT ID
Email address (BT-49)	e-invoicing@deutschebahn.com

Please ensure that the business name is entered in full with the company name in the Name field (BT-44).

The country code is already pre-assigned and does not need to be changed.

Please enter the customer number that the invoice recipient has with you in the Identifier field.

The value added tax ID of the DB Company will be sent to you with the order documents. In the case of a settlement that is not made according to the standard rate, this is mandatory information.

The billing address (e-mail) applies to all German DB companies and is therefore fixed.

### Invoice recipient - contact details (optional)

Name (BT-56)	Name
Telephone number (BT-57)	phone
Email address (BT-58)	Email address

If you do not have an order number from DB, you must enter the data of the DB employee who commissioned you.

### Tax representative of the seller (optional)

### Delivery information

Name of recipient (BT-70)	Name of the addressee
Delivery location identifier (BT-71)	Identification of the place of delivery
Street & house number / P.D. Box (BT-75)	Street & house number / P.O. Box
Additional address (BT-76)	Additional address
City (BT-77) **	City
Post code (BT-78) **	Post code
Country code (BT-80) *	Germany

Please enter the data on the delivery or service recipient here.

The country code is already pre-assigned and does not need to be changed if the delivery location is in Germany.

## Positions

### Position .1

Position number (BT-126) \*

e.g. 10, than 20,30

Order position number  
Deutsche Bahn (BT-132)

order reference/order reference of the buyer

Item number (BT-155)

Item number

Item name (BT-153) \*

Item name

Item description (BT-154)

Item description

Price per unit (net), before  
discount (BT-148)

0,00

Price per unit (net), after  
discount (BT-146) \*

0,00

Price base quantity (BT-149)

1,00

Price base u

Price base

Quantity (BT-129) \*

0,00

Unit (BT-130)

unit

Discount (total) (BT-147)

0,00

Total price (net) (BT-131) \*

0,00

VAT category code (BT-151) \*

Standard rate

VAT rate (BT-152) \*

0,00%

Invoice line period start date  
(BT-134) \*\*

Invoice line period end date  
(BT-135) \*\*

Please enter the positions here.

Please refer to the order documents for the item number. If you are invoicing without a purchase order number, please number the items in increments of ten (10, 20, 30...).

In the Item description field, please name the item delivered or the service provided.

In the field Price per unit BT-146 you enter the net unit price.

If a unit comprises more than 1 piece, please enter the number of pieces per unit in the Price base quantity field.

Enter the quantity and select the unit of measure from the list.

The total price is calculated by the generator.

The VAT category is selected via the arrow, e.g.:

- Standard Rate
- Free export articles, tax not levied
- Reversal of tax liability
- VAT exempt for intra-community supply of goods

If Standard Rate is selected, the VAT rate must be entered, for the others the default of 0.00% is not changed.

### Other position data (optional)

## Additional information

## Sub-Items

You create another position with this button.

Acid another position

## Breakdown taxes

Total (net) (BT-116) \*

0,00

VAT category tax amount (BT-117) \*

0,00

VAT category code (BT-118)

Standard rate

VAT category rate (BT-119)

0,00 %

VAT exemption reason text (BT-120) \*\*

Exemption reason

The tax calculations made by the generator are displayed here for checking.

When selecting a VAT category other than standard rate, the reason for exemption must be recorded; a short note is sufficient here.

## Totals

Total of all items (net) (BT-106) \*

Total discounts (net) (BT-107)

Total surcharges (net) (BT-108)

Total (net) (BT-109) \*

Total sales tax (BT-110) \*

Total (gross) (BT-112) \*

Paid amount (BT-113)

The amounts calculated by the generator are displayed here for checking.

If this is a final invoice, any instalments already invoiced are to be entered here as a total amount paid. This results in a remaining amount due that differs from the total gross amount.

Rounding amount (BT-114)

Amount due (BT-115) \*

0,00

## Estates

## Surcharges

Please enter surcharges or discounts as additional items, as this makes the XInvoice clearer.

## Payment terms (BT-20)

### Discount details

Days \*

0

Percentage \*

0,00%

Base amount (\*1)

0,00

(\*1) Note: Enter the base amount only if it is different from the total invoice amount.

If cash discount is granted by you, please enter the days and the percentage here. A base amount only needs to be entered if the amount on which cash discount is granted differs from the total amount of the invoice. A term of payment without cash discount is entered in the invoice data.

## Late payment surcharges

## Payment details

Payment method (BT-81) \*

SEPA Transfer

Purpose of payment (BT-83)

purpose of use

SEPA bank transfer is preset and only needs to be changed for direct debit.

### Payment details - transfers

IBAN (BT-84) \*

IBAN

Account holder (BT-85)

Account owner

BIC (BT-86)

BIC

Please enter your IBAN and the account holder here, a BIC is not required for bank transfers within Germany.

If you select direct debit, the display changes, but please still enter your IBAN in the correspondingly named field.

## Attachments

Selecting "Add another" opens another input area, here please enter the name of the document.

Add another

## Different payee from the seller (optional)

Fields marked with • are mandatory fields for creating an XRechnung 2.1.1 compliant invoice. Creating an invoice with unfilled fields is technically possible, but the resulting invoice will not be compliant with the standard.

The validation of the generated XRechnung is performed using KoSIT's XInvoice validation tool.

The BT specifications (e.g. BT-1) refer to the corresponding elements in the XRechnung 2.1.1 standard.

For the use of this page the use of the browsers Google Chrome, Mozilla Firefox or Microsoft Edge is recommended. When using Microsoft Internet Explorer, incorrect behavior cannot be ruled out.

- Mandatory field: KoSIT and DBAG, if not filled a rejection will be made on receipt of invoice.
- conditional mandatory field: these fields are to be filled if fields were previously filled or if conditional mandatory fields were deliberately not filled (e.g.: If the "Actual delivery date" field has not been filled, the "Invoicing period start and end date" field must be filled).
- Important field: used by DB AG to assign the XRE

## Check and create XRechnung

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Check / update invoice

Cache

Show visualization

Save XRechnung

Use this button to update and check the data after entering or correcting it.

With this button a processing status can be saved locally, this is not the XInvoice.

This button can be used to display a visualisation of the data, this is not the XInvoice.

With this button the XInvoice is finally created and saved locally. The file must then be sent by e-mail.