

Annex 1: Procedural provisions of the examination system

1. Validity of the qualification

If the PQ requirements remain unchanged, the validity of a participant's qualification in this PQ is limited to 4 years, unless the participant loses his qualification before then due to violation of the requirements according to this PQ.

After the expiry of the 4 years, the qualification can be extended by means of a requalification application. If the company does not requalify or does not requalify successfully, the original qualification ends at the end of the 4th year after the initial qualification. There will be no separate request for requalification by the customer.

2. Updating obligation

The qualified applicants are obliged to notify significant changes (e.g. changes in the company structure, changes in the vehicle fleet, etc.) that are of importance for inclusion in the pool of prequalified suppliers without a separate request via requalification via the WebPortal.

3. Decision on admission

The decision on acceptance is made depending on the clarity, quality and completeness of the evidence submitted, but at the latest within six months of receipt of the application via WebPortal. If a decision cannot be made within four months, the applicant will be notified within two months of receipt of the application as to when a decision on acceptance or rejection will be made. Negative decisions will be communicated to the applicant with reasons.

4. Confidentiality and data protection

Deutsche Bahn AG undertakes to treat the information provided within the scope of the verification system as confidential, insofar as this information is not of a public nature.

5. Requirements change

The Client reserves the right to change the conditions of participation during the term of the PQ. All companies that have already qualified will also be informed of this and given the opportunity to requalify accordingly.